

## 2014–2015 Verification Worksheet Independent Student

Your 2014–2015 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before awarding Federal Student Aid, we may ask you to confirm the information you and your parents reported on your FAFSA. To verify that you provided correct information the financial aid administrator at your school will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You and at least one parent must complete and sign this worksheet, attach any required documents, and submit the form and other required documents to the financial aid administrator at your school. Your school may ask for additional information. If you have questions about verification, contact your financial aid administrator as soon as possible so that your financial aid will not be delayed.

| A. Independent Student's Information            |                      |                |  |  |  |  |
|---|----------------------|----------------|--|--|--|--|
| Student's Last Name                             | Student's First Name | Student's M.I. | Student's Social Security Number         |  |  |  |
| Student's Street Address (i                     | nclude apt. no.)     |                | Student's Date of Birth                  |  |  |  |
| City  | State                | Zip Code       | Student's Email Address                  |  |  |  |
| Student's Home Phone Number (include area code) |                      |                | Student's Alternate or Cell Phone Number |  |  |  |

## B. Independent Student's Family Information

List below the people in your household. Include:

- Yourself.
- Your spouse, if you are married.
- Your children, if any, if you will provide more than half of their support from July 1, 2014, through June 30, 2015, or if the child would be required to provide your information if they were completing a FAFSA for 2014–2015. Include children who meet either of these standards, even if they do not live with you.
- Other people if they now live with you and you provide more than half of their support and will continue to provide more than half of their support through June 30, 2015.

Include the name of the college for any household member who will be enrolled <u>at least half time</u>, in a degree, diploma, or certificate program at a postsecondary educational institution any time between July 1, 2014, and June 30, 2015. *If more space is needed, attach a separate page with your name and Social Security Number at the top.* 

| Full Name            | Age | Relationship | College            | Will be Enrolled at<br>Least Half Time |
|----------------------|-----|--------------|--------------------|--|
| Marty Jones(example) | 28  | Wife         | Central University | Yes                                    |
|                      |     | Self         |                    |  |
|                      |     |              |                    |  |
|                      |     |              |                    |  |
|                      |     |              |                    |  |
|                      |     |              |                    |  |
|                      |     |              |                    |  |
|                      |     |              |                    |  |
|                      |     |              |                    |  |

| Student's Name:   | SSN:   | <del>-</del>      |  |  |  |  |
|---|--|-------------------|--|--|--|--|
| C. Independent Student's Income Information to Be Verified  |  |                   |  |  |  |  |
| 1. <u>TAX RETURN FILERS</u> —Important Note: If you (or your spouse, if married) filed, or will file, an <u>amended</u> 2013 IRS tax return, you must contact your financial aid administrator before completing this section.  |  |                   |  |  |  |  |
| Instructions: Complete this section if you, the student, filed or will file a 2013 income tax return with the IRS. The best way verify income is by using the IRS Data Retrieval Tool that is part of FAFSA on the Web. If you have not already used the tool, go to FAFSA.gov, log in to your FAFSA record, select "Make FAFSA Corrections," and navigate to the Financial Information section of the form. From there, follow the instructions to determine if you are eligible to use the IRS Data Retrieval Tool to transfer 2013 IRS income tax information into your FAFSA. It takes up to two weeks for IRS income information to be available for the IRS Data Retrieval Tool for electronic IRS tax return filers, and up to eight weeks for paper IRS tax return filers. If you need more information about when, or how to use the IRS Data Retrieval Tool see your financial aid administrator.   |  |                   |  |  |  |  |
| Check the box that applies:   |  |                   |  |  |  |  |
| I, the student, <u>have used</u> the IRS Data Retrieval Tool in FAFSA on the Web to transfer my (and, if married, my spouse's) 2013 IRS income information into my FAFSA, either on the initial FAFSA or when making a correction to the FAFSA. <i>Your school will use the IRS information that was transferred in the verification process.</i>   |  |                   |  |  |  |  |
| I, the student, <u>have not yet used</u> the IRS Data Retrieval Tool, but I will use the tool to transfer my (and, if married, my spouse's) 2013 IRS income information into my FAFSA once I have filed my 2013 IRS tax return. See instructions above for information on how to use the IRS Data Retrieval Tool. Your school cannot complete the verification process until you (and, if married, your spouse's) IRS information has been transferred into your FAFSA.   |  |                   |  |  |  |  |
| I, the student, am <u>unable or choose not to</u> use the IRS Data Retrieval Tool in FAFSA on the Web, and I will submit to the school <b>2013 IRS tax return transcript(s)</b> —not photocopies of the income tax return. To obtain an IRS tax return transcript, go to <u>www.IRS.gov</u> and click on the "Order a Return or Account Transcript" link, or call 1-800-908-9946. Make sure to request the "IRS tax return transcript" and not the "IRS tax account transcript." You will need your Social Security Number, date of birth, and the address on file with the IRS (normally this will be the address used when your 2013 IRS tax return was filed). It takes up to two weeks for IRS income information to be available for electronic IRS tax return filers, and up to eight weeks for paper IRS tax return filers. If you are married and you and your spouse filed separate 2013 tax returns, you must submit tax return transcripts for both you and your spouse. |  |                   |  |  |  |  |
| Check here if an IRS tax return transcript(s) is attached to the  | Check here if an IRS tax return transcript(s) is attached to this worksheet. |                   |  |  |  |  |
| Check here if IRS tax return transcript(s) will be submitted to your school later. Verification cannot be completed until the IRS tax return transcript(s) has been submitted to your school.   |  |                   |  |  |  |  |
| 2. <u>TAX RETURN NONFILERS</u> —Complete this section if you, the student (and, if married, your spouse), will not file and <u>are not required</u> to file a 2013 income tax return with the IRS.  |  |                   |  |  |  |  |
| Check the box that applies:   |  |                   |  |  |  |  |
| The student (and, if married, the student's spouse) was not employed and had no income earned from work in 2013.  |  |                   |  |  |  |  |
| The student (and/or the student's spouse if married) was employed in 2013 and has listed below the names of all employers, the amount earned from each employer in 2013, and whether an IRS W-2 form is attached. Attach copies of all 2013 W-2 forms issued to you (and, if married, to your spouse) by employers. List every employer even if the employer did not issue an IRS W-2 form. If more space is needed, attach a separate page with your name and SSN at the top.  |  |                   |  |  |  |  |
| Employer's Name   | 2013 Amount Earned   | IRS W-2 Attached? |  |  |  |  |
| Suzy's Auto Body Shop (example)   | \$2,000.00   | Yes               |  |  |  |  |
|   |  |                   |  |  |  |  |
|   |  |                   |  |  |  |  |

| Studen     | t's Name:   |   | SSN:  |   |  |  |  |
|------------|---|---|---|---|--|--|--|
|            |   | 2013 Uı   | ntaxed Income   |   |  |  |  |
| \$         | including, bu   | tax-deferred pension and retirement at not limited to, amounts reported on the  | nt savings plans (paid directly or withheld from earnings), the W-2 forms in Boxes 12a through 12d, codes D, E, F, G, H D (employer contributions toward employee health benefits).   |   |  |  |  |
| \$         |   | t received for any of your children. <b>Don</b>   |   |   |  |  |  |
| \$         | payments and  | Housing, food and other living allowances paid to members of the military, clergy and others (including cash payments and cash value of benefits). <b>Don't include</b> the value of on-base military housing or the value of a basic   |   |   |  |  |  |
| \$         | Veterans nor  | military allowance for housing  Veterans noneducation benefits, such as Disability, Death Pension, or Dependency & Indemnity Compensation   |   |   |  |  |  |
| \$         | Other untaxe include the u foster care b Social Securi  | (DIC) and/or VA Educational Work-Study allowances.  Other untaxed income not reported in items 45a through 45h, such as workers' compensation, disability, etc. Also include the untaxed portions of health savings accounts from IRS Form 1040—line 25. <b>Don't include</b> extended foster care benefits, student aid, earned income credit, additional child tax credit, welfare payments, untaxed Social Security benefits, Supplemental Security Income, Workforce Investment Act educational benefits, on-base |   |   |  |  |  |
|            |   | sing or a military housing allowance, con<br>as), foreign income exclusion or credit for  |   | nding arrangements (e.g.,   |  |  |  |
| \$         | Money received  | Money received, or paid on your behalf (e.g., bills), not reported elsewhere on this form. This includes money that you received from a parent whose financial information is not reported on this form and that is not part of a legal child support agreement.  |   |   |  |  |  |
| <br>D. Ind |   | Information to Be Verified  |   |   |  |  |  |
| Nut        | One of the persons listed in Se will provide documentation of mplete this section if you or you Either I, or if married my spot below the name of the person names of the children for who for each child. If asked by my | in the student's household (listed in SNAP (formerly known as food stample ection B of this worksheet received State for the receipt of SNAP benefits during the spouse, if married, paid child suppose who is listed in Section B of this who paid the child support, the name in child support was paid, and the to school, I will provide documentation that includes your name and Social  Name of Person to Whom Child Support was Paid  | ps) any time during the 2012 or 2013. It is SNAP benefits in 2012 or 2013. It is 2012 and/or 2013. It is 2012 and/or 2013. It is cort in 2013.  Worksheet, paid child support in the of the person to whom the child stal annual amount of child support of the payment of child support of the payment of child support in the payment | 2013 calendar years.  If asked by my school,  2013. I have indicated a support was paid, the ort that was paid in 201 |  |  |  |
|            | Marty Jones(example)  | Chris Smith   | Terry Jones   | \$6,000.00  |  |  |  |
|            |   |   |   |   |  |  |  |
|            |   |   |   |   |  |  |  |
|            |   |   |   |   |  |  |  |
| I ce       | rtification and Signature rtify that all of the information uplete and correct. The student narried, the spouse's signature is  | reported on this worksheet is must sign this worksheet.   | WARNING: If you purposely give fa<br>nformation on this worksheet, you<br>sentenced to iail. or both.   |   |  |  |  |
| Stud       | dent's Signature  |   | Date  |   |  |  |  |
| Spo        | Spouse's Signature  |   | Date  |   |  |  |  |